

## **Maitripa College Children's Program Coordinator – Volunteer Position**

This is a volunteer position, approximately 5-7 hours per week as needed. The Children's Program Coordinator is responsible for working with the Dean of Education and President to plan, initiate, implement, and assess a pilot Children's Program/children's program for the public at Maitripa College, in accordance with the established goals and objectives of the College, and in response to the needs of our growing community. This program will function as an arm of our Jokhang Meditation Hall public program offering.

This work may include:

- Research and assessment on existing programs with similar goals & parameters
- Planning, designing, organizing and coordinating activities and events to foster program goals and objective
- Evaluation and assessment, followed by recommendations to better achieve desired results
- Volunteer coordination

Candidate should have a demonstrated passion for work with young people, experience with organized Children's Program groups and managing volunteers, and be supportive of the Buddhist tradition. A bachelor's degree is required. Experience with Buddhist education at the K-12 level, or compatible education methodologies, is a plus.

Maitripa College is a young and growing Buddhist organization dedicated to providing Buddhist education to our community and the world. The core of the College is a graduate degree program, currently offering degrees and certificates in Buddhist Studies and East-West Psychology. The long-term goal of the College is to develop into an accredited institution of higher education offering graduate and undergraduate education. The Jokhang Meditation Hall at Maitripa is the spiritual home of our students, and of our greater community of friends, supporters, and neighbors. The Meditation Hall functions as a public community of practitioners and interested persons, offering an active program of public events, meditations, teachings, and retreats. As a response to the growing needs of our extended community, many of whom have children, the administration of Maitripa has created this position with an eye toward the long-term development of a formal children's program at the College. This is the beginning of an exciting new venture for the College, and we are seeking immediate support from our community members in the form of time and expertise in this field.

If you are interested in this position, please send a cover letter and resume to Namdrol at [program@maitripa.org](mailto:program@maitripa.org) today. If you are interested in serving on the volunteer committee for the development of this program under the direction of the Children's Program Coordinator, please email a note to that effect with an explanation of your interest and background, and we will be in touch as soon as possible.

Thank you for your support, and we look forward to welcoming you and your children at Maitripa College one day soon!